



DIRECTORATE OF EVALUATION
GANDHI INSTITUTE OF TECHNOLOGY AND MANAGEMENT (GITAM)
 (Declared as Deemed to be University, Estd. u/s 3 of UGC Act, 1956)
 Gandhinagar Campus, Rushikonda, Visakhapatnam-530 045, A.P., India

Application Form for
DEGREE / DIPLOMA CERTIFICATE
(Before or After Convocation)

Original ☐

Duplicate ☐

(Tick the appropriate box)

1. Name of the Candidate (as in SSC in Capital Letters)			
2. Parents	Father's Name in full	Mother's Name in full	
3. Postal Address			
4. Phone No.	Mobile No: _____ Land Line (with STD Code): _____		
5. e-mail Id			
PARTICULARS OF THE QUALIFYING EXAMINATION			
6. Program Particulars	Program	Branch	Period of study
Note: Application submitted without photocopy of Aadhaar card will be rejected			
7. Aadhaar No.			
8. Registered No & Year of Passing	Regd. No.	Month & Year of Passing	
9. Provisional cum Consolidated Memorandum of Grades	Received <input type="checkbox"/> Not Received <input type="checkbox"/> (enclose a copy)		
10. Whether the candidate applied earlier to any Convocation? If yes, give details			
11. Fee Paid : Fee can be paid through DD in favour of " CDL, GITAM UNIVERSITY " payable at Visakhapatnam. <div style="display: flex; justify-content: space-between;"> Challan No. / D.D.No. : Date : Bank : </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Amount : In words : </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Place: Signature of the Candidate </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Date: </div>			

1. Attach 3 latest passport size photos of the Candidate. (*Do not staple the photos*)
2. All applicants must enclose a photocopy of (i) SSC or equivalent (ii) Provisional Certificate cum Consolidated Memorandum of Grades (PCMG) (iii) Aadhaar Card
3. **Applicants for PG Degree:** Enclose a photocopy of lower degree. In case, lower degrees are not issued by the CDL, GITAM candidates must submit an Affidavit as in Annexure - I.
4. **Applicants for Duplicate of Degree Certificate:** Enclose (i) Police Verification Certificate and (ii) Affidavit as in Annexure – II.